

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: Wednesday, July 16, 2025

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Kent Yoshiwara	X	Zone Chairs		Zone Reps		Guests		Staff	
Verónica Hernández	X	Marissa Cozort	X	1N – Bob Hill	X	SR – Steph Anderson		Mike Piccardo	X	Cindy Rowland	X
Debbi Tucker	E	Phil Grant	X	1S – Trent Larsen	X	JR – Aly Cutforth		David Cottam	X	Laurie Benton	
Kyler Van Swol	X	Larry Rice	X	2 – Mark Ryan		1N – Paige Griffis		Jerry Rudd		Diana Fetterman	X
Erik Scalise	X	Amy Gonzalez	X	3 – Kevin Twohey		1S – Joyce Lee		Valerie Rudd		Annie Stein	X
Asher Green	X	Clint Benton	X	4 – Jim Morefield	E	2 – Saveta Holunga		Alexis Thompson		Karen Bair	X
Tyler Long	X			2 – Chris Lam	X	2 – Monica Warren	X	Jeff Raegan	X	Mary Ruddell	X
Amy Chen	X					3 – Joseph Harris					
Don Heidary						4 – Bella Pfeiger	X				
Doug Reed						4 - Pulin Muangsiri	X				

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:31 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	April 16, 2025 already approved		
Minutes from Previous Executive Committee Meetings	June 11, 2025 Exec Comm Minutes – Posted T. Long Moved, L. Rice 2nd	Approved	
Officer's Reports			
Chair Presentation of Audit	Lehla Irwin – No Report 1.		
Admin Vice-Chair	Verónica Hernández – No Report		
Vice Chair – Program Operations	Kyler Van Swol – 1. New competition coordinator, Beau Caldwell 2. Will be at Far Westerns on Thursday and Friday to meet with coaches and hear ideas and thoughts. 3. The announcement will go out tonight. 4. First official day is August 11, 2025.		
Vice Chair – Program Development	Erik Scalise – No Report 1. Does Travel Support apply to Open Water events?		

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	2. Yes, but only for the National Open Water meet. 3. SR to consider covering Western Zone Open Water events for travel support.		
Vice Chair - Finance	Debbi Tucker – Posted		
Age Group Committee	Tyler Long – 1. Summer AGC went well other than some computer issues that were not noticed by the majority of the participants. 2. Designated parent area worked really well. 3. Distance events, if swum 1 per lane would have been 3 hours and 40 minutes, so the events were swum 2 to a lane. 4. Will work on getting a podium for Far Westerns. 5. Can order of events be changed after a meet has been bid? a. Per USAS rules, event orders can be changed before sanctioning & publishing of the meet sheet. b. Per Pacific Swimming, event order can't be changed after meet bidding, unless the host agrees. 6. This year's Far Westerns will be the same event lineup as last year.		
Senior Committee	Asher Green – 1. Senior 2 Trials & Finals meet in Reno was a quality meet, needs more swimmers, possibly with lower time standards, for it to be a viable event.		
Registration	Laurie Benton – Posted 1.		
Report/Recom - Staff	Cindy Rowland – 1. Karen - Working on Western Zones Age Group Champs 2. Diana - Working on Summit, Awards Banquet, Officials Clinic and website updates 3. Annie - Working on time standards for 25-26 4. Cindy - Completing first issue of the newsletter and has sent a copy to all board members, setting up travel arrangements for the USAS annual business meeting 5. Mary - Working on transitioning all of her work to current staff or preparing things for a new staff person to take on. 6. Laurie - Preparing for the new registration year. 7. ASCA registration code is still available for discounted rate for World Clinic in Sept.		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: DDEI, Officials, Z1N L. Rice Moved, V. Hernández 2nd	Approved	

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Athletes	Steph Anderson – 1.		
Disability, Diversity, Equity, and Inclusion Committee	Kent Yoshiwara – Posted 1. Awarding 3 Clubs a. Livermore Aqua Cowboys for swimmer scholarship assistance b. Race Swami raising funding for club apparel, parkas, & swim bags c. Humboldt Swim Club getting assistance to host 4 meets that will be officiated and classified as observed.		
Officials Committee	Phil Grant – Posted 1. Many thanks to Mary Ruddell for her work as Meet Referee and Debbi Tucker as Admin Referee and for dealing with the many challenges that came up to keep the meet running smoothly. 2. SRN have been informed of the issue with the bulkhead and it will be addressed before they host another long course meet. 3. Asking for understanding during July. There are so many major meets and officials can't guarantee coverage on meets that were not on the original schedule at the beginning of the year. a. Championship meets are stretching officials thin b. Offcycle meets that weren't bid may be challenging to staff 4. Adopting self-evaluation plan for new officials to ensure official capabilities 5. Sectionals at TCA well over 600 athletes. Previous years were around 300. 6. Will also have a national evaluator conducting recertifications for upper level officials. 7. Evaluating timelines closely for distance events at Far Westerns 8. Technical Meeting for Far Westerns on Tuesday 9. The No-Show penalty for missing events at Far Westerns will be upheld. 10. Open Water Officials training will now be offered online.		
Admin Review	Chris Lam – 1.		
Investment	Mike Piccardo – Posted		
Governance	Jim Morefield – Posted		
Safe Sport	Marisa Cozort – 1.		
Z1N	Bob Hill – 1. Elections finalized, Bob will be serving a second term as Chair, Laura Mitchell serving second term as Vice Chair, new Treasurer John Ho, Secretary is Patrick Rubin 2. Sanction Chair, Officials Chair, and Scheduling Chair are appointed positions, so Bob will be looking to fill those positions by Sept. 3. Meet schedule has been finalized.		

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Supplementary Oral Reports			
Old Business			
Old Motions	<p>1. 2506GOV01 - P&P Amendments Motion to amend the following Pacific Swimming Policies and Procedures:</p> <ul style="list-style-type: none"> a. Section I, Governance, to align with our existing Rules & Regulations defining minimum qualifications for all Vice Chair board positions. b. Section XIII, renamed to include travel teams, and add new Sections B through F detailing the revised Pacific Swimming codes of conduct for camps and travel teams. c. Section XVII, Safety and Risk, to add a description of the Operational Risk Coordinator position (and optional committee) as required by the LSC Bylaws. d. Section XIX, Leagues Administration, to remove the old Pacific Swimming Travel Policy and forms, replaced by the revised Pacific Swimming codes of conduct in Section XIII. <p>2. 2506GOV02 - R&R Amendments Motion to amend the following Pacific Swimming Rules and Regulations:</p> <ul style="list-style-type: none"> a. Amend Section 11 to align with current practices and new revisions to the Pacific Swimming Codes of Conduct for camps and travel teams. b. Amend Section 13.B. to give discretion to the House of Delegates to accept and elect candidates for General Chair and Vice Chair positions, and to the General Chair to appoint (with BOD consent) candidates to fill vacancies in Vice Chair positions, who they deem to be sufficiently qualified, but who may not meet all of the other minimum qualifications specified in Section 13.B. <p>3. 2506FVC01 - Facility Fee Motion to allow host clubs of Zone and LSC meets to impose a facility fee not to exceed \$20.00 per athlete. Outreach registered athletes are exempt from the facility surcharge. J. Morefield 2nd Governance to determine location of the policy.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>	
New Business	<p>V. Hernandez: Thank you to the graduated Athlete Executive Committee Athlete Representative for all your service and we all wish you luck in the future. Steph Anderson, Paige Griffis, Joyce Lee, Saveta Holunga, Joseph Harris and Bella Pflieger</p> <p>L. Irwin: Many, many, many thanks to Mary Ruddell for her years of service. This is her last official board meeting as Treasurer. She will still be consulting as we transition new people in and will still be officiating, but Mary's regular presence will be greatly missed.</p>		
New Motions	<p>1. 2507GOV01 - Policies & Procedures Amendments Motion: to amend Section XVIII.M. to add policies and procedures for the Open Water Coordinator position.</p> <p>2. 2507ADM01 - HR Service Motion to spend no more than \$1700 for a one-time initiation fee and an annual amount of no more than \$12,000 to enroll in Insperity HR services. K. Van Swol 2nd</p>	<p>30-Day</p> <p>Approved</p>	<p>9/17/25</p>

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	<p>3. 2507FIN01 - LSC All-Star and Camp Coach Travel Support The Finance Committee moves to add language into the Policies & Procedures to clarify travel support given to coaches on staff for LSC All-Star Teams and Camps.</p> <p>4. 2507SRC01 - Senior 2 Meet Support Motion to provide a one-time subsidy to Northern Nevada Aquatics not to exceed \$2000 to assist with the hosting expenses for the Summer Senior 2 meet. Supporting documentation must be provided by the host prior to receiving the subsidy. V. Hernandez 2nd</p> <p>5. 2507SRC02 - One-time Sectional Travel Support Motion to provide a \$500 subsidy to each Pacific Swimming club that attended either of the Western Zone <u>CA/NV</u> 2025 Summer Sectional meets with funding coming from the Travel Support line item. M. Piccardo 2nd Move to amend VH strike WZ add CA/NV, A.Green 2nd</p> <p>6. 2507SRC03 - Travel Support Motion to amend the Pacific Swimming Senior Travel Support Guidelines to include travel support for meets hosted within Pacific Swimming. V. Hernandez 2nd A. Green moved to table, T. Larsen 2nd</p>	<p>30-Day</p> <p>Rescinded</p> <p>Approved as amended</p> <p>Tabled</p>	9/17/25
Closing Comments			
Next Meeting	Wednesday, September 17, 2025		
Meeting Adjourned	Adjourned 8:53 PM		

Respectfully submitted by,

Amy Chen

Secretary - Pacific Swimming Board of Director

Verónica Hernández - Administrative Vice Chair